

**MICHIGAN DOMESTIC VIOLENCE PREVENTION
AND TREATMENT BOARD**

MEETING MINUTES

September 20, 2002

***** APPROVED – November 11, 2002 *****

Members Present:

James A. Fink, Chair
Ferne Farber
Shirley Mann Gray
The Honorable Darnell Jackson
Catherine Christ Lucas
The Honorable Edward Sosnick

Members Absent:

Michelle Hayes

Staff Present:

Debi Cain, Executive Director
Michelle Bynum
Celestine Colton
Carol Hackett Garagiola
Sarah Heuser
Mary Lovik

Julie Lyons
Anna Melbin
Carri Phillips
Karen Porter
Joyce Wright

Guests:

Shelia Hankins, HAVEN - Pontiac
Larry Hermen, Centerboard Associates
Mary Keefe, MCADSV
Cali Mortenson, Attorney General's Office
Barbara Rajewski, Bay County Women's Center – Bay City
Gloria Woods, Underground Railroad – Saginaw
Woody Wright, MCOLES

Welcome and Introductions

The September 20, 2002 Michigan Domestic Violence Prevention and Treatment Board (MDVPTB) meeting at the Bay Valley Hotel and Resort, Bay City, MI, convened at 11:45 a.m. Introductions were made and a welcome extended to guests.

BOARD CONSENT

Review of agenda, and approval of May 17, 2002 Board meeting minutes.

MOTION: F. Farber moved to approve the September 20, 2002 agenda and meeting minutes from May 17, 2002. Seconded by C. Christ Lucas. Motion carried.

CHAIR'S REPORT

J. Fink announced that D. Cain, Executive Director of the Michigan Domestic Violence Prevention and Treatment Board, was awarded the Apple Blossom Award by the Michigan Coalition Against Domestic and Sexual Violence. This award is presented annually to one person who exemplifies outstanding work in the field of domestic and sexual violence.

J. Fink reported on the Ombudsman bill before the legislature and the areas that did not appropriately address certain domestic violence concerns. J. Fink sent a letter to Representative Doug Hart, chair of the Family and Children Services Committee, and Representative Lauren Hager who is also a member of the committee. The bill has passed the committee, but it appears it may not pass the floor in its current form.

The Governance Process: Governing Style

The Board reviewed the policy. There were no comments.

The Governance Process: Board Job Description

The Board reviewed the policy. There were no comments.

The Governance Process: Annual Board Planning Cycle

The Board reviewed the policy. There were no comments.

MONITORING TO ASSURE ORGANIZATIONAL PERFORMANCE

Executive Limitations: Asset Protection, Financial Condition, and Communication and Counsel to the Board

D. Cain presented these reports at the May 17, 2002 Board meeting, and they were accepted. However, an official motion had not been made to accept the reports.

MOTION: C. Christ Lucas moved to approve the three reports as presented at the May 17, 2002 meeting. Seconded by F. Farber. Motion carried.

Executive Limitations: General Executive Director Constraint

D. Cain reviewed her report to the Board and noted that this policy summarizes the ten executive limitations that the Board has given to the Executive Director. She noted that the Board has received all ten reports throughout the course of the year within the specified time frame, and all ten reports have been approved.

Executive Limitations: Budgeting

D. Cain reviewed her report to the Board. She noted that one of the restraints is that the Board not receive too little information to enable projections of revenues and expenditures, separation of funding sources, and disclosure of planning assumptions. All MDVPTB monies received must be legislatively appropriated. Financial information regarding expenditures is received from FIA somewhat irregularly, but is carefully reviewed to ensure that more funds are not expended than are allowed.

D. Cain requested clarification from the Board regarding formal approval of grant applications. She explained that because the Board meets quarterly, grant opportunities might be missed because some grant applications only allow a brief turn-around time. Therefore, she asked that if she operates within the Ends statements, would the Board want to formally approve all grant applications. It was suggested that the Board review the budgeting policy and its language to enable the Executive Director the flexibility to apply for grants within the specified time frame without prior Board approval. J. Fink recommended that this issue be addressed by the Ad-hoc committee.

D. Cain reported that we received two of the three federal grants for which we have applied. Also, the Michigan Coalition Against Domestic and Sexual Violence had worked with the legislature on adding a \$250,000 line item for supervised visitation programs that would have come to the MDVPTB office. The line item was approved by the legislature, but vetoed by the Governor. Therefore, the \$250,000 will not be in our budget.

At the November Board meeting there will be a formal budget presentation at which time more specific budget information will be provided.

Executive Limitations: State Policy Leadership

D. Cain stated that significant progress has been made in state policy leadership. M. Lovik and C. Hackett Garagiola of the MDVPTB office have been instrumental in coordinating rapid response to potential changes in state legislation. The MDVPTB office has been approached by other state offices, as well as within FIA, to perform analysis of potential legislation and/or policies.

There has been significant progress within the last few years with other state agencies and state groups consulting the MDVPTB earlier than usual, and asking opinions on issues to assist with developing policies. Also, great strides have been made in the criminal justice arena, and there is continued focus on public health.

Coordinating the initiation of new state policy, our priority from last year's planning session was to work with the blueprint we were given by the Governor's Task Force on Domestic Violence Homicide Prevention. There were several tasks that the MDVPTB was specifically assigned to complete, and were made priority. Some of the issues are complex, are still in progress, and will be for some time to come.

Educating organizations and systems is a major role of the MDVPTB staff. They work with various systems on such things as task forces, think tank meetings, training initiatives, and development of materials.

MOTION: Moved by S. Mann Gray to accept the General Executive Director Constraint, Budgeting, and State Policy Leadership policies. Seconded by F. Farber. Motion carried.

EXECUTIVE DIRECTOR'S REPORT – GENERAL OVERVIEW OF WORK TO DATE

D. Cain noted the dates for MDVPT Board meeting for the next year. They are Monday, November 11, 2002 in Lansing; Friday, February 7, 2003 in Lansing; Friday, May 16, 2003 in Marquette; and the annual retreat will be September 25-26, 2003, location to be determined, with the Board meeting on September 26, 2003.

MOTION: Moved by F. Farber to adopt the proposed Board meeting schedule. Seconded by Judge D. Jackson. Motion carried.

GENERAL OVERVIEW OF WORK TO DATE - Continued

D. Cain reported that we have received two of the three federal grants for which we wrote.

We received the Grants to Encourage Arrest for \$750,000 over the next two years. This is a 2-part grant. Part one will be an interagency agreement with the Attorney General's office to hire an attorney and set up a domestic violence unit. Part two will be implementation and training on the Full Faith and Credit measures of the personal protection order legislation as it changed in December 2001. This grant will provide for twelve trainings with the Attorney General's office, both U.S. Attorneys' offices, Prosecutor's Association, MCOLES and State Police, the Michigan Judicial Institute, and the MDVPTB office. The training package will travel throughout the state to assist in law enforcement and the legal system regarding Full Faith and Credit. This grant is potentially renewable, though highly competitive.

The second grant we received is for \$1.1 million over the course of the next three years for a Safe Havens Grant from the Violence Against Women Office. This is a collaborative project with the State Court Administrators Office, Oakland County, Jackson County, Traverse City, and the Muskegon area. This program is being piloted for supervised visitation in domestic violence and sexual assault cases. The grant could be written for an implementation grant, a demonstration project, or both. We wrote the grant for both. The demonstration project grant chooses a program as a pilot location and actually works with the Department of Justice and Violence Against Women Office on setting up protocols and developing best practices and models for use in other parts of the country. The original intent was to select four to six states as a pilot location, and we were the only state selected. We will be working closely with the Department of Justice and Violence Against Women Office over the next three years on developing protocols in Michigan for any supervised visitation program, and how they most appropriately should be handling cases where domestic violence or incest are present.

D. Cain discussed the initiative given by the Governor's Task Force regarding the monitoring of batterer intervention programs. Batterer Intervention Standards are currently in place, but no formal monitoring mechanism is included. We are striving to develop more written materials for courts, judges, probation officers and those who work in that arena to remind them that there are standards in Michigan that need to be followed. To that effect, we have developed a Batterer Intervention Standards brochure for distribution to the groups listed above. A draft brochure was distributed for feedback.

We continue to focus on the issues of child welfare with domestic violence. Some of the MDVPTB staff has been working to revise the current CPS Best Practices in domestic violence as actual CPS policy.

PUBLIC COMMENT

Mary Keefe mentioned the Apple Blossom Award that was recently awarded to D. Cain and thanked her for her hard work, dedication and leadership.

PROCESS EVALUATION

J. Fink thanked the Board for a great retreat.

ADJOURNMENT

The meeting was adjourned at 1:30 p.m.

MOTION: Moved by C. Christ Lucas to adjourn the meeting. Seconded by F. Farber. Motion carried.

Future Meeting Dates

The next MDVPTB meeting will be held on **Monday, November 11, 2002** in East Lansing.

Future meeting dates: Friday, February 7, 2003; Friday, May 16, 2003; Friday, September 26, 2003

Documents referenced in these minutes may be obtained from Carri Phillips, MDVPTB. She can be reached at (517) 335-6388.

The **WEBPAGE** for the MDVPTB is located at: http://www.michigan.gov/fia/1,1607,7-124-5460_7261---,00.html.

Respectfully submitted,
Carri Phillips